

**Linden County Water District  
Regular Board of Trustee Meeting Minutes  
July 17, 2025**

**Directors Present:** President Lawrence Knapp, Director Myron Blanton, Director Elaine Reed and Director Douglas E. Smith

Board Secretary Barbara Kascht, General Manager Joe Chaves and District Consultant John Villierme were also in attendance

**Directors Absent:** Vice President Steven M. Lagorio

**Public Comment:** None

**Agenda Items:**

**1. OLD BUSINESS**

- a. **Front & Ione Street Water Main Replacement Project.** General Manager Joe Chaves reported that the striping has been done except for a 25-mph marking that goes on Ione and across Highway 26 due to the numbers being backordered. Payment to Campbell Construction will be held until work is fully completed.
- b. **Sustainable Groundwater Management.** Director Myron Blanton advised that the July 9, 2025 Eastern San Joaquin Groundwater Authority Board meeting was primarily a business meeting. They adopted the 2025-26 budget and approved Julia Berry as the independent contractor who will provide Executive Director services to the ESJGWA. Ms. Berry intends to contact a representative of each GSA to get an idea of the breadth and scope of what we do, how it meshes with the other 16 GSAs. She is a former analyst, former lobbyist, and has worked with DWR, Madera and Fresno counties. Additionally, each GSA will be asked to do a presentation at some point during an ESJGWA meeting.
- c. **Water Loss.** General Manager Joe Chaves said they are still working on exact numbers.

**2. NEW BUSINESS**

- a. **Cross Connection Control Plan.** General Manager Joe Chaves advised that the Cross Connection Control Plan is mandated by the State. A certified cross-connection control expert must go through town checking everyone's systems, seeing how many back flows in the District, and complete a report. Per John Villierme, this was last done in 2017 when Quality Service performed the survey. The price has increased considerably, with bids ranging from \$12,000 to \$15,000. LCWD has received an extension to August 31, 2025 to have the plan completed. More bids to be obtained. Myron Blanton

moved to authorize General Manager Joe Chaves and Consultant John Villierme to select an entity to complete the Cross Connection Control Plan, not to exceed \$12,000, seconded by Elaine Reed. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1 Motion carried.

- b. **Office Manual Update.** Barbara Kascht presented the updated office manual. She stated it was still a work in progress, as she wants to include more detail. Instructions for utility billing, how to input payments, etc. and other daily/weekly/monthly tasks such as payroll and Board packet reports. Barbara needs to confirm with San Joaquin County Auditor Controllers office about vouchering for bill payments should the need arise.

### 3. **CONSENT CALENDAR**

Doug Smith moved to approve the consent calendar as follows:

- a. Minutes – June 19, 2025
- b. Warrant Listing
- c. Financial Reports
- d. Operations Reports
- e. Compliance Log
- f. Correspondence
- g. Water Usage Reports

seconded by Myron Blanton. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1 Motion carried.

### 4. **ADJOURNMENT**

There being no further business, the meeting was adjourned.